

**NOTICE OF REQUEST FOR STATEMENT OF QUALIFICATIONS  
PROFESSIONAL ON-CALL AIRPORT ENGINEERING SERVICES  
Lagrange Callaway Airport  
Troup County, Georgia**

The Troup County Board of Commissioners is seeking a qualified aviation consulting firm to provide professional on-call engineering, architectural and construction inspection/administration services in connection with the Airport Capital Improvement Plan at the Lagrange Callaway Airport in Troup County, Georgia.

It is the intent of the Troup County to enter into a multi-year Master Agreement with a consultant for the upcoming five (5) year period. The selected consultant will negotiate and enter into individual sub-agreements for services, based on the scope of work, with the Troup County Board of Commissioners on an assignment-by-assignment basis during the term of the Master Agreement.

The services are limited to projects that the Troup County Board of Commissioners expects to initiate within five (5) years of the effective date of the Master Agreement. A list of the anticipated projects for the period is attached. It is noted that some services may not be required. The Troup County reserves the right to initiate additional procurement actions for projects and work items included in the initial procurement.

The selection of the consultant will comply with 49 USC § 47107(a) (17), 2 CFR §200.320, and FAA Advisory Circular 150/5100-14 Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects, and applicable Georgia statutes and laws, as amended. Responding firms must possess a current pre-qualification by the Georgia Department of Transportation in Area Classes No. 2.09 Airport Design, 2.09b Airport Design – Electrical, and 8.02 Airport Construction Administration and Observation and must be able to provide plans stamped by a licensed Professional Engineer in the State of Georgia.

The consultant and any subconsultants proposed shall not discriminate based on race, color, national origin, or sex in the performance of this contract. Disadvantaged Business Enterprise (DBE) utilization is required for federally funded projects over \$250,000. The DBE goal for FY26 is 7.28%. Proposed DBE firms are to be certified by the Georgia Uniform Certification Program. The consultant shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of all Federally-assisted contracts. Failure by the Consultant to carry out these requirements is a material breach of the contract, which may result in the termination of the contract or such other remedy as the Troup County Board of Commissioners deems appropriate.

The Troup County Board of Commissioners reserves the right to reject any submissions to this RFQ, request clarification, or waive informalities/technicalities if they are deemed in its best interest. The Troup County Board of Commissioners is not liable for any costs incurred by the consultant in the preparation or presentation of a response to this request. The current Airport Layout Plan, Master Plan, and CIP were created by Alfred Benesch and Company.

**Scope of Services-Design/Engineering/Construction**

The scope of work to be included in the Master Agreement may include, but is not limited to, the following:

- a. Prepare Project Funding Applications and Capital Improvements Program (CIP) Documents.

- b. Perform Design, Bidding and Negotiation, Construction Administration, and Resident Inspection Services.
- c. Assist with DBE Program Overall Goal Updates / Program Administration.
- d. Construct/Rehabilitate Airfield Drainage Systems.
- e. Construct/Rehabilitate Airfield Pavement, Lighting, and NAVAIDs/ILS Improvements.
- f. Construct/Rehabilitate Airport Buildings (Terminal / Hangars / Maintenance).
- g. Construct/Rehabilitate Airport Roadways and Parking Lots.
- h. Install/Upgrade Airport Fencing and Security Systems.
- i. Obstruction Removal
- j. Improve Runway/Taxiway Safety Areas/Object Free Areas
- k. Land Acquisition
- l. Such other airport-related engineering work as the Troup County Board of Commissioners may deem necessary.

Projects are limited to those in the attached project list and may be accomplished over multiple years, task orders, and Federal and State grants. Projects or work elements not included in this list or agreement may require additional procurement actions to ensure compliance with Federal and State requirements and to ensure qualification of staffing for specialized tasks. The addition of a similar project or work element without additional procurement action requires the Georgia Department of Transportation's written approval of the Troup County Board of Commissioner's request and justification to forego a separate procurement action.

### **Submission Requirements**

Required information is to be presented in a manner that clearly illustrates the following:

1. Team Description / Background: A general description of the submitting firm and general information regarding any sub-consultant firms.
2. Organizational Chart: Include clear illustration as to the Project Manager and key personnel representing the primary firm.
3. Resumes: Include for key personnel. Indicate each individual's qualifications and experience.
4. Relevant Experience: Qualifications and experience of the primary firm in the past five (5) years at general aviation airports similar in nature to the Lagrange Callaway Airport.
5. Proximity to the Lagrange Callaway Airport: Geographical location of the office that will be primarily responsible for assigned projects and where the work will be accomplished, as well as the location of any supporting offices that will likely be involved in this contract.
6. References: Contact name, agency name, and telephone number of at least four (4) current airport clients of the primary firm located within Georgia or adjacent states.
7. Regulatory Familiarity: Demonstrate familiarity with the Federal Aviation Administration (FAA) Atlanta District Office and Georgia Department of Transportation (GDOT) Aviation Programs.
8. Workload: Provide a brief summary of the primary firm's current workload and ability to meet schedules and deadlines.

### **Evaluation Criteria**

The criteria to be used in the selection of the consultant are as follows:

1. Firm Qualifications and Experience
2. Key Personnel Qualifications and Experience
3. Relevant Project Experience, with References
4. Geographical Location
5. References
6. Performance on Past Similar Projects
7. Familiarity with the FAA and GDOT Aviation Programs
8. Workload
9. Responsiveness to the RFQ

A copy of the rating sheet is attached in the Aviation Consultant Selection Guide.

All interested parties should submit two (2) copies and one (1) digital copy of the Statement of Qualifications, which shall contain no more than twenty-five (25) pages, excluding tabs and a cover letter. Submittals shall be printed single-sided on 8.5" x 11" paper.

RFQ Responses are to be addressed to:

Troup County Purchasing Department  
100 Ridley Ave, Suite 3100  
LaGrange, GA 30240

Statements must be sealed, delivered via mail or in person, and marked "**AIRPORT CONSULTING SERVICES RFQ {2026} - ENGINEERING**" on the outside of the envelope.

Deadline for submittal is 2:00 pm, July 17, 2026. The Statement of Qualifications should be delivered in a sealed envelope or box clearly marked, "**Airport Consulting Services RFQ 2026 - ENGINEERING**". The Troup County Board of Commissioners shall assume no responsibility for responses that are received after the prescribed time, or that are not properly addressed or identified. No late arrivals will be accepted.

Responding firms shall have no contact related to this project with Troup County elected or appointed officials, airport employees or Troup County Department Heads during this Statement of Qualifications process. Any such contact will subject the firm to immediate disqualification for consideration for this project. Contact may only be made to the designated point of contact for this RFQ listed below. Consultants may request an airport site visit prior to the submitting.

This is a Request for Qualifications only. **No Price proposals, overhead rate, fees or any cost information should be identified as part of this submission.** Please submit any questions regarding this RFQ via e-mail only to Ramona Gillham, Purchasing Director at [rgillham@troupcountyga.gov](mailto:rgillham@troupcountyga.gov)

#### **Selection Process**

Qualifications will be reviewed and evaluated by a Selection Committee based on the criteria listed herein. At the discretion of the Selection Committee, consultants may or may not be invited

All unsuccessful firms will be notified in writing no later than five days after the selection and contracting process is completed.

**LaGrange-Calaway Airport (LGC) - Capital Improvement Plan**

LaGrange, Georgia  
November 2025

Fiscal Year	PROJECT NAME AND BRIEF DESCRIPTION	National Priority Ranking	AIP Handbook Page #, Item #	PCI Value	TOTAL COST	FEDERAL COST		STATE COST		LOCAL COST		
						Discretionary	AIP					
2027	1 PLANNING - Airport Layout Plan Update		E-5, C		\$ 250,000	90%	\$ 75,000	\$ 150,000	5%	\$ 12,500	5%	\$ 12,500
	2 CONSTRUCTION - AWOS Upgrade		K-9, K G-8, D		\$ 200,000		\$ -	\$ -	75%	\$ 150,000	25%	\$ 50,000
	3 DESIGN - Crack Seal Runway 13-31 and Build New Blast Pads		G-10, G	56	\$ 90,000	90%	\$ 81,000	\$ -	5%	\$ 4,500	5%	\$ 4,500
	4 DESIGN - Terminal Area Crack Seal		I-3, A/B H-4, A	40	\$ 60,000	90%	\$ 54,000	\$ -	5%	\$ 3,000	5%	\$ 3,000
	5 CONSTRUCTION - Multi-Unit T-Hangar Taxilane (Hangars 1A)		I-3, A		\$ 2,800,000	90%	\$ 2,520,000	\$ -	5%	\$ 140,000	5%	\$ 140,000
	6 PLANNING - DBE Update (2027-2029) Reimbursement		3-52, 3-67 H-4, C		\$ 15,000	90%	\$ 13,500	\$ -		\$ -	10%	\$ 1,500
	7 DESIGN - Secondary Apron Pavement and Taxiways 'B' & 'S' Rehab		I-3, D	31	\$ 125,000	90%	\$ 112,500	\$ -	5%	\$ 6,250	5%	\$ 6,250
	8 DESIGN - Taxiway A & B Flooding Repair		H-2, D	31	\$ 70,000		\$ -	\$ -	75%	\$ 52,500	25%	\$ 17,500
	<b>TOTAL, FY 2027</b>				<b>\$ 3,610,000</b>		<b>\$ 2,856,000</b>	<b>\$ 150,000</b>		<b>\$ 369,750</b>		<b>\$ 235,250</b>
2028	1 REHABILITATE - Terminal Area Crack Seal		I-3, A/B H-4, C	38	\$ 80,000		\$ -	\$ -	75%	\$ 60,000	25%	\$ 20,000
	2 REHABILITATE - Secondary Apron Pavement and Taxiways 'B' & 'S' Rehab		I-3, D G-8, D	29	\$ 2,500,000	90%	\$ 2,100,000	\$ 150,000	5%	\$ 125,000	5%	\$ 125,000
	3 CONSTRUCTION - Crack Seal Runway 13-31 and Build New Blast Pads DESIGN - Airfield Hydrology Analysis and Storm Drain Rehab, Including Phasing and Supplemental Survey		G-10, G	54	\$ 1,700,000	90%	\$ 1,380,000	\$ 150,000	5%	\$ 85,000	5%	\$ 85,000
	4 DESIGN - Preliminary Investigation (CCTV) and Concept Analysis for Airfield Hydrology and Storm Drain Rehab (Reimbursement)		S-3, D		\$ 100,000	90%	\$ 90,000	\$ -	5%	\$ 5,000	5%	\$ 5,000
	5 REHABILITATE - Taxiway A & B Flooding Repair		S-3, D		\$ 60,000	90%	\$ 54,000	\$ -		\$ -	10%	\$ 6,000
	6 CONSTRUCTION - Erect 10-Unit T-Hangar and 5-Unit Super T-Hangar, including foundations and Part-Time CA/CI Services* (Hangars 1B)		H-2, D	29	\$ 250,000		\$ -	\$ -	75%	\$ 187,500	25%	\$ 62,500
	7 DESIGN - 10 Unit T-Hangars Taxilane (Hangars 2A) DESIGN - Airport Perimeter Fence to Accommodate Recent Land Acquisitions		O-6, F H-4, A I-3, A		\$ 1,500,000		\$ -	\$ -		\$ -	100%	\$ 1,500,000
	8 DESIGN - 10 Unit T-Hangars Taxilane (Hangars 2A) DESIGN - Airport Perimeter Fence to Accommodate Recent Land Acquisitions		I-3, A		\$ 130,000	90%	\$ 117,000	\$ -	5%	\$ 6,500	5%	\$ 6,500
		<b>TOTAL, FY 2028</b>		L-17/18, Q		<b>\$ 6,420,000</b>		<b>\$ 3,831,000</b>	<b>\$ 300,000</b>		<b>\$ 474,000</b>	
2029	1 REHABILITATE - Airfield Storm Drain Rehabilitation (Phase 1) CONSTRUCTION - Airport Perimeter Fence to Accommodate Land Acquisitions		D-9, I L-17/18, Q		\$ 500,000	90%	\$ 450,000	\$ -	5%	\$ 25,000	5%	\$ 25,000
	2 CONSTRUCTION - Install EV Charging Station		S-6, K H-4, A		\$ 125,000	90%	\$ 112,500	\$ -	5%	\$ 6,250	5%	\$ 6,250
	3 CONSTRUCTION - 10 Unit T-Hangars Taxilane (Hangars 2A)		I-3, A		\$ 1,300,000	90%	\$ 1,170,000	\$ -	5%	\$ 65,000	5%	\$ 65,000
	4 CONSTRUCTION - 10 Unit T-Hangar Buildings (Hangars 2B)		O-6, F		\$ 1,000,000		\$ -	\$ -		\$ -	100%	\$ 1,000,000
	5 DESIGN - 4 Box Hangars		O-6, F H-4, A		\$ 150,000		\$ -	\$ -		\$ -	100%	\$ 150,000
	6 DESIGN - Corporate Hangar Taxilane (Hangars 3A)		I-3, A		\$ 120,000	90%	\$ 108,000	\$ -	5%	\$ 6,000	5%	\$ 6,000
	7 DESIGN - Runway 3-21 Rehabilitation		G-8, E		\$ 150,000	90%	\$ 135,000	\$ -	5%	\$ 7,500	5%	\$ 7,500
		<b>TOTAL, FY 2029</b>				<b>\$ 3,645,000</b>		<b>\$ 1,975,500</b>	<b>\$ -</b>		<b>\$ 484,750</b>	
2030	1 REHABILITATE - Airfield Storm Drain Rehabilitation (Phase 2)		D-9, I		\$ 600,000	90%	\$ 540,000	\$ -	5%	\$ 30,000	5%	\$ 30,000
	2 CONSTRUCTION - 4 Box Hangars		O-6, F H-4, A		\$ 2,500,000		\$ -	\$ -		\$ -	100%	\$ 2,500,000
	3 CONSTRUCTION - Corporate Hangar Taxilane (Hangars 3A)		I-3, A		\$ 850,000	90%	\$ 765,000	\$ -	5%	\$ 42,500	5%	\$ 42,500
	4 REHABILITATE - Runway 3-21 Rehabilitation		G-8, E		\$ 3,000,000	90%	\$ 2,700,000	\$ -		\$ -	10%	\$ 300,000
	5 DESIGN - Corporate Hangar Building (Hangars 3B)		O-6, F H-4, A		\$ 400,000		\$ -	\$ -		\$ -	100%	\$ 400,000
	6 DESIGN - 18-Unit T-Hangar Taxilane (Hangars 4A)		I-3, A		\$ 130,000		\$ -	\$ -	75%	\$ 97,500	25%	\$ 32,500
	7 PLANNING - DBE Update (2030-2032) Reimbursement		3-52, 3-67 K-2, F		\$ 17,500	90%	\$ 15,750	\$ -		\$ -	10%	\$ 1,750
	8 DESIGN - LED Lighting, Electrical Vault and MALSR Upgrade		J-4, C		\$ 80,000	90%	\$ 72,000	\$ -	5%	\$ 4,000	5%	\$ 4,000
	9 DESIGN - Runway 13-31 Rehabilitation		G-8, E		\$ 160,000	90%	\$ 144,000	\$ -	5%	\$ 8,000	5%	\$ 8,000
	<b>TOTAL, FY 2030</b>				<b>\$ 7,737,500</b>		<b>\$ 4,236,750</b>	<b>\$ -</b>		<b>\$ 182,000</b>		<b>\$ 3,318,750</b>
2031	1 REHABILITATE - Airfield Storm Drain Rehabilitation (Phase 3)		D-9, I		\$ 750,000	90%	\$ 675,000	\$ -	5%	\$ 37,500	5%	\$ 37,500
	2 CONSTRUCTION - Corporate Hangar Building (Hangars 3B)		O-6, F H-4, A		\$ 2,300,000		\$ -	\$ -		\$ -	100%	\$ 2,300,000
	3 CONSTRUCTION - 18-Unit T-Hangar Taxilane (Hangars 4A)		I-3, A		\$ 1,500,000		\$ -	\$ -	75%	\$ 1,125,000	25%	\$ 375,000
	4 CONSTRUCTION - LED Lighting, Electrical Vault and MALSR Upgrade		K-2, F J-4, C		\$ 2,300,000	90%	\$ 2,070,000	\$ -	5%	\$ 115,000	5%	\$ 115,000
	5 REHABILITATE - Runway 13-31 Rehabilitation		G-8, E		\$ 4,000,000	90%	\$ 3,600,000	\$ -	5%	\$ 200,000	5%	\$ 200,000
	<b>TOTAL, FY 2031</b>				<b>\$ 10,850,000</b>		<b>\$ 6,345,000</b>	<b>\$ -</b>		<b>\$ 1,477,500</b>		<b>\$ 3,027,500</b>

\*Locally funded hangar projects are planned to utilize state loan programs

**TOTAL, FY 2027-2031** \$ 32,462,500 \$ 19,244,250 \$ 450,000 \$ 2,987,000 \$ 9,781,250

Approved by:

Troy Anderson, Airport Director  
Troup County

To be received by November 5, 2025 via:  
GDOT BlackCat Software via <http://www.dot.ga.gov/IS/Airport/Aid/BlackCat>  
GDOT PM, Damon Carr

